

Notice Inviting Tender

for online admission process for the academic year 2023-24 under National Curriculum and Credit Framework (NCCF) system

Sealed quotations are invited from reputed web-developers/agency for smooth running and implementation of online admission process (Online Admission System Integrated with payment gateway & SMS Service and High-end dedicated server) for the academic year 2023-24 under National Curriculum and Credit Framework (NCCF) system under University of Calcutta guideline at Sister Nibedita Government General Degree College for Girls. All prices should be inclusive of GST.

Sealed Quotations are to be addressed to The Officer-in-Charge, Sister Nibedita Government General Degree College for Girls, Hastings House, 20B Judges Court Road, Kolkata 700027.

Sealed Quotations must be dropped in the Tender Box kept in front of the principal's office inside the college till the date & up to the specified time period as mentioned herein.

1.	Name of Work	:	Implementation of online admission process (Online Admission System Integrated with payment gateway & SMS Service and High-end dedicated server) for the academic year 2023-24 under National Curriculum and Credit Framework (NCCF) system under University of Calcutta at Sister Nibedita Government General Degree College for Girls , Hastings House, Kolkata 700027.
2.	Name and Address of the Office	:	Office of the Principal, Sister Nibedita Government General Degree College for Girls. 20B, Judges Court Rd, Alipore, Kolkata, West Bengal 700027
3.	Quotationers who are Eligible to submit Quotation	:	Reputed and experienced web-developers/ agency.
4.	Last Date & Time of submitting quotation Papers	:	8 th June, 2023 up to 12.00 Noon.
5.	Opening of quotations	:	At 12.30 pm on 9 th June, 2023. (This Time and Date of the opening of quotations is subjected to last minute change for any unforeseen condition.)
6.	Documents to be submitted along with the application	:	1. Copy of TRADE LICENSE. 2. Copy of PAN Card, 3. Copy of GST Registration 4. Credentials
7.	Quotation Papers	:	On company letterhead with required sign and stamp.
8.	Service required	:	PRE-ADMISSION

		<p>Defining admission criteria</p> <p>Student Registration for form fill-up as per admission criteria along with upload of scanned copy of necessary documents like images / signature / mark sheet / cast certificate / ID Proof</p> <p>Payment integration bank (BillDesk gateway)</p> <p>Registration payment reconciliation and payment update status publication for successful applicants</p> <p>Publishing of valid applicant list</p> <p>Provisional merit list generation</p> <p>Document verification of applicant</p> <p>SMS service</p> <p>ADMISSION</p> <p>Category wise final merit list.</p> <p>EMAIL / SMS / Web site publishing of merit list for counselling / admission based on sit capacity.</p> <p>Admission through online admission portal (merit wise)</p> <p>Admission Challan generation</p> <p>Admission Payment against admission challan</p> <p>Admission payment reconciliation</p> <p>Document verification of applicant</p> <p>POST ADMISSION</p> <p>Student ID and Roll No generation</p> <p>Student ID Card generation</p> <p>Student Attendance register generation</p> <p>Generation of registration form and excel data (As per specification of University of Calcutta) of admitted candidates with other related materials like photo, signature, and certificates University registration of the students</p>
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TERMS & CONDITIONS

1. The accepting authority reserves the right to reject any or all the quotations without assigning any reasons thereof.
2. Sealed Quotations are to be addressed to The Officer-in-Charge, Sister Nibedita Government General Degree College for Girls, Hastings House, 20B, Judges Court Road, Kolkata 700027.
3. Selection of web-developers/ agency will be made on the basis of minimum price quoted for the said work.
4. No conditional/ incomplete rate will be accepted under any circumstances.
5. The undersigned reserves the right to terminate the agreement at any time without assigning any reason whatsoever.
6. The decision of the college authority in selection of the agency will be final and binding on all.
7. Other conditions being equal, the agency presently providing service in maximum number of government colleges under Department of Higher Education, Govt of West Bengal in last three years will get preference. Even thereafter, conditions being equal, the agency having maximum experience in rendering web-development service in the neighbourhood Govt Colleges under Department of Higher Education, Govt of West Bengal.

Sd/
Convener, Purchase
Committee
Dr. Rajarshi Roy
Sister Nibedita Govt. General
Degree College for Girls
Hastings House, Alipore,
Kolkata-700027

Sd/
Convener, Admission
Committee
Dr. Bholanath Pakhira
Sister Nibedita Govt. General
Degree College for Girls
Hastings House, Alipore,
Kolkata-700027

Sd/
Officer-in-Charge
Dr. Sebanti Bhattacharya,
Sister Nibedita Govt. General
Degree College for Girls
Hastings House, Alipore,
Kolkata-700027