

**SISTER NIBEDITA GOVT. GENERAL DEGREE COLLEGE FOR GIRLS
HASTINGS HOUSE, KOLKATA**

Notice No. SNGGDCG/53

Date 17.02.2020

NOTICE

All the teachers and non-teaching staffs of this college are hereby informed that Annual Sports of the Academic Session 2019-20 will be held on 25.02.2020 at 10.30 a.m. All are requested to participate in the Sports Meet for its success.

All should take part actively in their respective events.

List of Events:

- a) Shot put Throw (Male: Teachers)
- b) 50 m run (Male: teaching & Non-teaching Staff)
- c) Tug of war (Male: teaching & Non-teaching Staff)
- d) Shot put Throw (Female: Teachers)
- e) Balance Race Spoon & marble (Female: teaching & Non-teaching Staff)
- f) Musical chair (for all teaching & Non-teaching Staff)

Convener

Sports Sub Committee

Sd/-
Officer-in-Charge

SNGGDCG

Duty Roster for Teaching and Non-teaching staffs are attached herewith

SISTER NIBEDITA GOVT. GENERAL DEGREE COLLEGE FOR GIRLS

Duty Roster for Annual Sports to be held on 25.02.2020 (Tuesday)

SL. No.	Responsibility	Teaching Staff	Non-teaching staff
1.	Enrolment of students' name and preparation of Participation list	Dr. Archana Das Roy, Trina Chakraborty, Suparna Sengupta, Purnima De	Bani Nag
2.	Announcement	Manidipa Das, Snigdha Bandopadhyay, Arundhati Bhattacharya	
3.	Purchase of Flower bouquet etc.	Piyanka Sengupta	
4.	Sound System arrangement:	Bholanath Pakhira, Subhajyoti Pal	Swarup Halder
5.	Ground preparation:	Anirban Sarkar, Chandra Kanta Saha	Nimai Manna
6.	Guest reception and Prize distribution	Dr. Sumi Ganguly, Dr. Piya Seth, Atrayee Sarkar	
7.	Food Packet arrangement	Dr. Sohini Roy, Tanusree Mishra, Dr. Moloy Ganguli.	Sandipan Das
8.	Food Packet distribution	Trina Chakraborty, Soumita Kundu, Anish Darnal, Angana Chakraborty, Upala Saha	Pradip Das
9.	Tea and Water arrangement	Samrat Bhattacharya, Sk. Jahiruddin, Ajoy Pal.	Sushil Barik
10.	Bringing mineral water and special packet for guests	Trina Chakraborty	
11.	First Aid	Subhajyoti Pal, Atanu Saha.	Tushar Chakraborty
12.	Flag Hoisting arrangement	Anirban Sarkar, Bholanath Pakhira	Srikanta Patra
13.	Certificate writing, labeling of prize etc.	Samrat Bhattacharya, Anirban Sarkar	

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